



LBP LEASING AND FINANCE CORPORATION

(A LANDBANK SUBSIDIARY)

SPECIAL ORDER No. SO No. 20-056

Date of Issue : 11 November 2020
Guidance to : ALL CONCERNED LLFC PERSONNEL
Subject : Establishment of the LLFC GAD Focal Point System

The LBP Leasing and Finance Corporation GAD FOCAL POINTS SYSTEM (GFPS) is hereby reconstituted effective 11 November 2020 as follows:

Executive Committee

Chairman : President
Members : Head, ASG
Head, CSG
Head, AMG

Technical Working Group

Chairperson : Head, Administrative Unit
Members : Head, Accounting Unit
Head, Account Admin Unit - ASG
Head, IT Unit
RAMU, Account Officer
Account Admin Officer - ASG
Account Admin Officer – AMG

Secretariat

Member : Administrative Specialist II (Josie S. Garcia)
Administrative Analyst (Neslie Ann G. Hafalla)

In the performance of its functions and responsibilities, the LLFC GFPS shall be guided by PCW MC No. 2011-01 provides the following functions, among others:

1. Lead in mainstreaming gender perspective in LLFC, plans and programs. In the process, ensure the assessment of the gender-responsiveness of systems, structure, policies, programs, processes, and procedures of the agency based on the priority needs and concerns of constituencies and employees and the formulation of recommendations including their implementation;
2. Assist in the formulation of new policies such as the GAD Code in advancing women's status;

3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review and updating of sex-disaggregated data or GAD database to serve as basis in performance-based gender responsive planning;
4. Coordinate efforts of different LLFC groups/units and advocate for the integration of GAD perspectives in all their systems and processes;
5. Spearhead the preparation of the LLFC annual performance-based GAD Plans, Programs and Budget in response to gender issue of their constituencies and clients and in the context of the LLFC mandate, and consolidate the same following format and procedure prescribed by the PCW, DBM and NEDA in the Joint Circular 2012-1. The GFPS shall likewise be responsible for submitting the consolidated GAD Plans and Budgets of LLFC, and as needed, in responding to PCW's comments or requests for additional information.
6. Lead in monitoring the effective implementation of GAD-related policies and the annual GAD Plans, Programs and budget;
7. Lead the preparation and consolidation of the annual LLFC GAD Accomplishment Report and other GAD Reports that maybe required under the Magna Carta of Women (MCW);
8. Strengthen the external link with other agencies or organizations working on women's right and gender and development to harmonize and synchronize GAD efforts at various levels of governance;
9. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations in the various stages of the development planning cycle, giving special attention to the marginalized sectors;
10. Ensure that all personnel of the agency including the finance officers (e.g. accountant, budget officer, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on gender and development for its employees as part of and implemented under its regular human resource development program.

For information and guidance.


EDWARD JOHN T. REYES
OIC-President and CEO

